

TERMS AND RULES

TEXAS COUNTRY MUSIC HALL OF FAME COMMUNITY ROOM

310 W PANOLA

IF YOU HAVE ANY MECHANICAL PROBLEMS WITH BUILDING, PLEASE CALL JOHN RAMSEY 903-692-2095. TO USE PIANO YOU MUST MAKE ARRANGEMENTS AHEAD OF TIME AS PART OF YOUR SETUP. IF CITY OF CARTHAGE EMPLOYEES ARE CALLED OUT AFTER HOURS FOR ANYTHING NOT DIRECTLY RELATED TO THE MECHANICS OF THE BUILDING (i.e. additional tables/chairs or other equipment not stated in the setup) YOU WILL BE CHARGED A \$100 FEE.

1. There will be no decorations attached or hanging from the ceiling or walls.
2. No animals allowed except Seeing Eye dogs.
3. User agrees not to violate any rules of the Texas Alcohol Beverage Commission.
4. No substance will be placed on the floor for dancing.
5. No smoking inside the building.
6. The fees and deposits for usage are as follows:

Rental Type	Rental Fee	Refundable Deposit
Day Rate 8am-5pm	\$300	\$150
Evening Rate 5pm-12am	\$400	\$200
All Day Rate 8am-12am	\$500	\$250

Setup fee of 20% of rental cost will apply for day before event, 5pm-12am, based on availability

After hours fee of \$75/hour for time after midnight (limit to 2am)

7. The deposit will be refunded after usage provided there is no damage to the building or excessive accumulation of trash and debris. A check will be mailed within two (2) weeks. Deposits will not be refunded if canceled with less than thirty (30) days' notice. If more than thirty (30) days' notice is given than half of the deposit will be refunded.
8. All Day use can start at 8:00am until midnight. Evenings start at 5:00pm until midnight.
9. The temperature in the building is controlled by computer and maintains an even temperature and the heat and/or cooling is lowered/raised according to occupancy of the building. If the room is leased from 5pm-12am the heat/cool will be lowered/raised during those times. If you call to get the air temperature raised/lower before your leased time you will be charged the additional rental fee.
10. Any violation of these rules subjects the Lessee to forfeit some or all of the deposit.

Date of contract: _____

Lessee's Initials: _____

- 11. Lessee shall not damage the fixtures or building in any manner. Lessee, individually and as authorized representative of the group, agrees to be individually responsible for any damage to the building or fixtures due to the use by the group and pay for such damage when requested.
- 12. Security may be required for certain events based upon the number in the group, type of activity, and time of usage.
- 13. Any violation of these terms or rules immediately terminates the use without notice and Lessee agrees to immediately vacate the premises.
- 14. Lessee represents its use of the premises shall be legal and shall not constitute a nuisance nor be hazardous.
- 15. Lessee, individually and as authorized representative of the group, agrees to indemnify, defend, and hold the City of Carthage, CEDC, and the Texas Country Music Hall of Fame harmless from any loss, attorney's fees, court and other costs, or claims arising out of use or operations at the Facility. Lessee shall indemnify, hold harmless, and defend the City of Carthage, CEDC, and the Texas Country Music hall of Fame from and against all claims including negligence, damages, injuries to person, and expenses, including but not limited to attorney's fees arising out of or resulting from or alleged to have been sustained in connection with Lessee's use of the premises and its agents, specifically including any claims or actions based in whole or part on alleged negligence. The express indemnify of the City of Carthage CEDC, and the Texas Country Music Hall of Fame. It is the parties' intent for Lessee to expressly indemnify and hold harmless the City of Carthage, CEDC, and the Texas Country Music Hall of Fame from alleged negligence allegations.

DO NOT SIGN THIS AGREEMENT UNLESS YOU FULLY UNDERSTAND THE TERMS AND RULES OF THIS AGREEMENT AND FULLY AGREE TO ITS TERMS AND RULES. THIS RENTAL DOES NOT INCLUDE THE VIEWING OF THE MUSEUM. NEITHER CHANGES NOR MODIFICATIONS TO THESE TERMS AND RULES EXIST. I UNDERSTAND THESE TERMS AND RULES AND CONSENT TO SUCH AGREEMENT INDIVIDUALLY AND AS THE AUTHORIZED REPRESENTATIVE OF THE GROUP.

RENTAL DATE: _____

 LESSEE, individually and as authorized representative of the group

Event Date: _____ **Contact Name:** _____

Type of Event: _____

Time event will start: _____ **Time event will end:** _____

Address: _____

Telephone: _____ **Alternate Phone:** _____

PLEASE MAKE SURE YOU TURN IN YOUR SETUP AT LEAST 2 WEEKS PRIOR TO YOUR EVENT. TO BE MAILED: P. O. BOX 400, CARTHAGE, TX 75633, EMAILED TO CDELONEY@CARTHAGETEXAS.COM OR TURNED IN TO CINDY AT THE TEXAS COUNTRY MUSIC HALL OF FAME. ONLY ITEMS FURNISHED ARE TABLES AND CHAIRS AND TRASH BAGS. YOU MUST BRING YOUR OWN SUPPLIES: TABLECLOTHS, CLEANING ITEMS, SCISSORS, TAPE, SOAP, TOWELS, UTENSILS, ETC.